



<b>DISCUSSION</b> (Capt. Schmutz)	<u>Special Guest - Patricia Kovacs (con't):</u>		
	committee made up of the interested parties will be created to review and revise the crash report. The Council suggested that the OBF become involved in the Crash Report Review Committee. Eram Kennedy will forward the appropriate contact information to Ms. Kovacs.		
Ms. Kinnard stated that bicycle safety is one of the Core Traffic Safety Performance measures. Secretary Fox and Dr. Mark Rosekind, NHTSA Administrator, take bicycle and pedestrian safety seriously. NHTSA has created a program area to address bicycle and pedestrian safety. Working with GHSA is the right way to go, as GHSA works directly with NHTSA to develop the Core Traffic Safety Performance measures.			
Refer to the attached Ohio Bicycle Crash Analysis PowerPoint presentation for details (Attachment 1).			

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Forward the Crash Report review committee contact information to Ms. Kovacs.	Eram Kennedy	

<b>TOPIC</b>	<b>TRCC Committee Charter/Resolution</b>		
<b>DISCUSSION</b> (Capt. Schmutz & P.R. Casev)	Capt. Schmutz stated as the recently appointed TRCC Council Chair, one of her goals is to move forward with additional projects. She requested that the Council bring project ideas forward regarding improving traffic safety and data collection. In addition, she has begun to reach out to additional agencies and other states to gather ideas of where they are headed and some of their traffic safety projects.		
	<p>NHTSA reviewed the TRCC charter and made recommendations/suggestions. Those recommendations were used to revise the charter. The charter and resolutions have been reviewed, revised, finalized, and executed. A final copy of the TRCC charter was provided to all Council members via email prior to the meeting. Mr. Casey reviewed and discussed some of the changes.</p> <ol style="list-style-type: none"> <li>1) Focus on terminology and consistency throughout the charter.</li> <li>2) Clarify and clearly define the roles between the Executive and the Technical Committee.</li> <li>3) Define the TRCC structure: TRCC is a two-tier entity comprised of the Executive Council and the Technical Council.</li> <li>4) The Executive Council's role was defined: The Executive Council will offer advice/guidance and be kept apprised of the TRCC projects and accomplishments. In addition, the Executive Council must meet at least once a year. The Technical Council, however must meet at least quarterly.</li> <li>5) The Technical Council's role was also defined and consolidated within the charter.</li> <li>6) The Technical Council membership was also defined</li> </ol> <p><i>Note: Each Technical Council member will have one vote. Which means that each entity/organization, as listed in the charter, will have one vote. Each member is referring to the entity/organization and not each individual representing that entity/organization that is attending the meeting. (For example: ODOT may have several staff attend, but only one from ODOT is permitted to vote.) It is suggested that each organization prior to each meeting, decide who will be voting. A form listing each organization will be routed prior to the beginning of each meeting to identify the name of the person voting for each organization. If an agency is not listed, they may be added. The member list is not all inclusive and may be revised as needed.</i></p>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Council bring project ideas forward regarding improving traffic safety and data collection	All	Ongoing

<b>TOPIC</b>	<b>New Business</b>		
<b>DISCUSSION</b> (All)	A State of Ohio TRCC general overview presentation was provided to the Council. The overview included the TRCC Mission Statement, TRCC current charter, TRCC funding breakdown, Printer Project survey results, and the Crash Reconstruction Equipment request: (Attachment 2)		
	<p><u>Grant Funding Update – Captain Schmutz/Lori Genzen.</u></p> <p>Prior to moving forward with funding requests, Captain Schmutz reviewed the TRCC budget with the Council. This review provided the Council with the information needed to decide if and what funding is available prior to voting on any funding/grant requests. It was noted that the 405c funds for 2013 (\$1,235,495), 2014 (\$1,893,454) and 2015 (\$1,401,509) remain unspent and/or obligated. If those funds are not spent by a certain date, the funds are in jeopardy of being lost, they will have to be returned to NHTSA. In addition to the above funds, TRCC was recently granted an additional \$1,404,589 for 2016. Funds are available and need to be spent on additional Traffic Safety projects. Again, the Council was asked to bring forwarded ideas for additional traffic safety projects by the next meeting (5/17/16).</p> <p>The Council also reviewed the FFY 2016 TRCC Open encumbrances.</p>		

New Business (con't.)

Ohio Law Enforcement Information System (OLEIS) – Eram Kennedy.

During the November TRCC meeting, a request to purchase in-car printers for outside law enforcement agencies that use the eCitation module of the OLEIS program was brought before the Council. Prior to moving forward with voting on the grant request, the Council requested that a brief survey be developed to gauge the interest in the printers. Per the Council's request, over 900 law enforcement agencies throughout Ohio were surveyed. Of the 900 agencies, 223 provided feedback. Eram Kennedy reviewed the survey results. (see Attachment 2)

The Council discussed the results and the distribution options. The two options considered were:

- Option 1 (No limit): If no limit is placed on the quantity of printers received per agency, the cost would be approximately \$1.4 million (about 2,014 printers)
- Option 2 (Limit of 20): Limit the quantity to 20 printers per agency, the cost would be approximately \$1.2 million (about 1,708)

*The above numbers are based on the 203 agencies that responded as qualified agencies or willing to become a qualified agency. This number will increase as many agencies responded with interest after the survey closed. In addition, as more agencies become aware of the program, interest and need will increase.*

The Council continued to discuss the options and what the program may look like:

- Although a limit may be placed on the quantity of printers that each agency can receive, agencies may be able to receive additional printers (above the initial 20) when/if funding is available.
- With a limit of 20 printers per agency, more agencies would receive printers. Without a maximum limit, a larger agency could possibly wipe out a large portion of available printers. By setting a limit more agencies can take advantage of the program.
- Printers will be limited to primary traffic control cruisers only.
- Agencies will be limited to receiving only the number of printers they need for each vehicle that meets the qualifications. No additional/extra printers will be distributed.
- First come, first served basis - Those that apply first that meet the minimum qualifications will receive up to 20 printers, while supply last. Those agencies that wanted but do not receive printers (or enough printers) may apply again next year or if/when funds become available.
- This will be an ongoing project, year to year, with additional printers being purchased and distributed each year, as needed and as funding is available.
- Courts are interested and in favor of moving towards all agencies submitting electronically. Electronic submission will eventually become the primary submission. Most courts in Ohio can receive electronic submissions with the remainder courts not far behind. Electronic submissions provide quicker submissions (received in approximately 20 minutes), the public can pay their tickets quicker resulting in a faster turnaround time for funds to be returned to the community, improved legibility resulting in less errors, court dates will not fall on a holiday as the system does not allow it, Server space does not seem to be an issue. Most courts currently store the information electronically and the smaller agencies currently utilizing OLEIS have had no issues with server space.
- Electronic submission will assist in developing a central depository of crash data.
- Funding is currently available and can be received quickly.
- Printer availability will be opened statewide. The same 900 agencies emailed the survey will also be notified regarding the availability of the printers and the minimum qualifications needed to receive the printers.

DISCUSSION  
(All)

Eram Kennedy requested a motion to approve an ongoing year-to-year project, as funding is available, the purchase and distribution of a maximum of 20 in-car printers and mounts per agency for outside law enforcement agencies that meet the minimum qualifications as outlined in the MOU with an announcement being disseminated statewide.

***ACTION: Motion to approve an ongoing year-to-year project, as funding is available, for the purchase and distribution of a maximum of 20 in-car printers and mounts per agency for outside law enforcement agencies that meet the minimum qualifications as outlined in the MOU with an announcement being disseminated statewide.*** Derek Troyer – First. Lori Tyack – Second. None – Abstained. Kelly Selzer – Opposed. Motion approved.

Crash Reconstruction Equipment Request – OSP Lt. Chris Kinn

During the November meeting, Lt. Kinn presented, on behalf of the Ohio State Highway Patrol Crash Reconstruction Unit, a funding request to purchase additional equipment/software for crash reconstruction. The Council requested additional information on each item so that each could be heard and voted on individually. Per the request, Lt. Kinn presented additional detailed information and data with a breakdown for each item. (See Attachment 2 – Page 6)

The Council discussed the requests and some of their concerns:

- Privacy concern: Per the federal government and privacy rules, the EDR data is not extracted (via Bosch/KIA/Hyundai) without the owner's consent or a search warrant.
- Equipment will be distributed and used throughout the state.
- Total Stations: the more available to use will allow for increased project turnaround time and workload distribution.
- Software Maintenance: Bosch – yearly subscription, one license per pc, OSP currently has 14 licenses. Other software is updated approximately every 2 to 5 years.
- The OSP Crash Reconstruction unit will return to the Council in the future for additional funding as crash reconstruction software updates are necessary. Although data collection standards have been regulated the equipment and software have not. As the vehicles change, equipment and/or software needs will also change. Therefore, the need for updated equipment and/or software will be continuous.
- Cost of Training: Some of the software and equipment cost include training through the vendor. Those purchased that do not, the officers/troopers cover the cost of their own training (via tuition reimbursement).
- Equipment/software is used to assist any outside law enforcement agency that request the assistance with crash scenes.
- OSP is currently holding some of the EDRs from KIAs and Hyundai's in evidence lockers due to the lack of the necessary software to retrieve the necessary data.

The Council considered and voted on each item individually as outline below:

1. 10 Trimble S5 Robotic Total Stations and 2 Trimble R8 GPS Total Stations: Amount Requested – \$366,516.94

***ACTION: Motion to approve the purchase of 10 Trimble S5 Robotic Total Stations and 2 Trimble R8 GPS States for a total amount of \$366,516.94.*** Michael Pomesky – First. Lori Tyack – Second. None – Abstained. None – Opposed. Motion approved.

2. Bosch CDR Equipment (cables & software): Amount Requested: \$46,745.00  
NHTSA requires that all vehicles, 2013 and newer, sold in the U.S., that have an Event Data Recorder a.k.a. "black box," that the recorded data must be obtainable and the information is standardized, i.e. records up to 5 seconds of pre-crash data in half second increments. This data is critical in assisting with determining the cause of the crash. *Note: cables are needed for each new vehicle year.*

***ACTION: Motion to approve the purchase of Bosch CDR Equipment for a total amount of \$46,745.00.*** Michael Pomesky – First. Eram Kennedy – Second. None – Abstained. None – Opposed. Motion approved.

DISCUSSION  
(All)

New Business ~ Crash Reconstruction Equipment Request (con't)

3. Crash Zone Software – to be used in coordination with the S5 Robotic Total Stations: Amount Requested – \$37,835.00

***ACTION: Motion to approve the purchase of Crash Zone Software for a total amount of \$37,835.00.*** Michael Pomesky – First. Lori Tyack – Second. None – Abstained. None – Opposed. Motion approved.

4. 3 FARO Freestyle Handheld Scanners: Amount Requested – \$60,427.00  
Includes software to process the information, to link the scanners, and training.

***ACTION: Motion to approve the purchase of three FARO Freestyle Handheld Scanners for a total amount of \$60,427.00.*** Michael Pomesky – First. Michael McNeill – Second. None – Abstained. None – Opposed. Motion approved.

5. FARO Reality Software: Amount Requested – \$47,385.75  
Includes training.

***ACTION: Motion to approve the purchase of FARO Reality Software for a total amount of \$47,385.75.*** Russ Rauch – First. Michael Pomesky – Second. None – Abstained. None – Opposed. Motion approved.

6. 4 KIA Event Data Recorder Kits: Amount Requested – \$23,533.32

***ACTION: Motion to approve the purchase of four KIA Event Data Recorder Kits for a total amount of \$23,533.32.*** Michael Pomesky – First. Eram Kennedy – Second. None – Abstained. None – Opposed. Motion approved.

7. 4 Hyundai Event Data Recorder Kits: Amount Requested – \$18,000.00

***ACTION: Motion to approve the purchase of four Hyundai Event Data Recorder Kits for a total amount of \$18,000.00.*** Michael Pomesky – First. Lori Tyack – Second. None – Abstained. None – Opposed. Motion approved.

*Note: Kia and Hyundai have their own independent data recorder kits and are not part of the Bosch system. Therefore, they must be purchased separately from Bosch.*

DISCUSSION  
(All)

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

**TOPIC | Committee Reports**

Administration (1-12) ~ Capt. Schmutz. Capt. Schmutz is currently reviewing the Administration Goals 1-12 items for revision.

Again, the Council is asked to review the TRCC Member list and forward changes to Sherry Harkness.

Traffic Safety (13) ~ Chris Gregory/Lori Genzen. Nothing new to report.

Quality Control (14-20) ~ Eram Kennedy. Interest in the OLEIS program continues to increase. Currently there are 178 agencies using OLEIS. In addition, 190 other agencies are using private vendor software to submit their crash report. At this time there are no other private vendors offering an eCitation module. 60% of crashes are being received electronically, however, only 40% of law enforcement agencies are submitting electronic crash reports. OSP is still receiving reports from 2015, working to finalize. To date, there were 1,112 fatal crashes in 2015.

Roadway Data (21-22) ~ Michael McNeal:

LBRS update – there are 80 complete counties. Researching if the remaining eight counties can be completed in house. Waiting on an estimate.

In-Car Mapping Tool – Meetings are being conducted and OSP has offered their assistance during those meetings. Continue to move forward. Initially received approximately \$293,000 for the project, however, additional funding may be needed, will return to the Council with that request.

Driver and Vehicle Services (23-26) ~ Russ Rauch. Driver Simulators update – First time drivers will be required to take and pass the driver simulation exam prior to driving/testing with an actual driver examiner. The RFP is currently being routed between DAS and ODOT for review and approvals. Hopefully, the RFP will be released in the summer 2016, contract awarded in the fall 2016, and begin installing in January 2017. There will be 180 driver simulator units for 70 driving exam stations throughout Ohio. Designed to replace the driver knowledge tests and increase safety for the Driver Examiners.

DISCUSSION  
(All)

<b>DISCUSSION</b> (All)	<u>Committee Reports (con't):</u>
	<u>Citation Tracking (27-33) ~ Eram Kennedy.</u> Covered above.
	<u>EMS (34-38) ~ Sue Morris.</u> None.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

<b>TOPIC</b>	<b>Old Business</b>
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<b>DISCUSSION</b> (Capt. Schmutz)	<u>Previous Action Items:</u>
	<ul style="list-style-type: none"> <li>• Survey developed and emailed to agencies regarding OLEIS/e-citation printers. <i>Completed (above)</i></li> <li>• Detail list of the Crash Reconstruction items requested to be provided to Council for funding consideration. <i>Completed (above)</i></li> <li>• Review Charter Member List and forward changes to Sherry Harkness. <i>Continuous</i></li> <li>• 2016 TRCC meeting schedule emailed and posted to OSP website. <i>Completed</i></li> </ul>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

<b>TOPIC</b>	<b>Adjourn</b>
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<b>DISCUSSION</b> (Capt. Schmutz)	<b><u>ACTION:</u> Motion to adjourn.</b> Eram Kennedy – First. Abstained. None opposed. Motion approved.
	The meeting adjourned at 12:07 p.m.

ACTION ITEMS	PERSON RESPONSIBLE
Forward the Crash Report review committee contact information to Ms. Kovacs.	Eram Kennedy
Council bring project ideas forward regarding improving traffic safety and data collection	All Council members

<b>ATTACHMENTS</b>
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Ohio Bicycle Crash Analysis PowerPoint Presentation (Attachment 1).  
A State of Ohio TRCC General Overview PowerPoint Presentation (Attachment 2)

~ NOTE: All attachments are available upon request. ~

<b>NEXT MEETING</b>
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Next meeting: **NOTE: Tuesday, May 17, 2016 Meeting was cancelled and rescheduled for:**

**Tuesday, June 28, 2016 at 10:00am**  
Ohio Department of Public Safety – Conference Room 1102  
1970 West Broad Street, Columbus, Ohio 43223

<b>TRCC Action Items 2016</b>			
<b>Action Item:</b>	<b>Person Responsible</b>	<b>Date Assigned/</b>	<b>Date Completed</b>
<b>Current</b>			
Forward the Crash Report review committee contact information to Ms. Kovacs.	Eram Kennedy	3/15/16	
<b>Ongoing</b>			
Review Charter Member List and forward changes to Sherry Harkness.	All Council members	ongoing	
Council bring project ideas forward regarding improving traffic safety and data collection All	All Council members	ongoing	
<b>Completed</b>			
Survey be develop and emailed to agencies regarding OLEIS/e-citation printers.	Eram Kennedy	11/17/16	Presented to the Council 3/15/16
Detail list of the Crash Reconstruction items requested to be provided to Council for funding consideration.	Lt. Chris Kinn	11/17/16	Presented to the Council 3/15/16
2016 TRCC Technical Council meeting schedule emailed and posted to OSP website.	Sherry Harkness	3/15/16	Updated & Posted 3/16/16

# TRAFFIC RECORDS COORDINATING COMMITTEE (TRCC)

## ~Technical Council Meeting ~

MINUTES ~FINAL~	DATE Tuesday, June 28, 2016	TIME 10:00 a.m.	LOCATION ODPS Conference Room 1102 1970 West Broad Street, Columbus, Ohio 43223
ATTENDEES	Dave Baker (OSHP); *Keith Church (ODPS – Administration); Sherry Harkness (OSHP); *Eram Kennedy, Co-Chair (OSHP); *Michael McNeill (ODOT); *Michael Pomesky (Ohio Chiefs of Police Association); *Tracy Proud (ODPS-Homeland Security); *Russ Rauch (ODPS-BMV); Karen Rodgers (OSHP-BMV); Robin Schmutz, Chair (OSHP); *Len Shenk (PUCO); *Michael Stiteler, (ODPS-CJS); *Lori Tyack (OAMCCC/FCMCC); *Keith Willoughby (FMCSA)		
	* Member Agency Representative + Quorum present		
ABSENT	Buckeye State Sherriff’s Association; County Engineers Association of Ohio; Federal Highway Administration; National Traffic Safety Administration; Ohio Association of Regional Councils; Ohio Department of Health; Ohio Insurance Institute; and the Supreme Court of Ohio		
GUEST:	Rebecca Sippel, (OSHP-Intern)		

### AGENDA TOPICS

TOPIC	Welcome and Introduction
DISCUSSION (Capt. Schmutz)	<p>The meeting was called to order at 10:14 a.m. All those present introduced themselves and which organization they represented (attendance above).</p> <p>Capt. Schmutz introduced Rebecca Sippel, a college intern assigned to OSHP, the Office of Planning &amp; Analysis, to assist with completing the 2017 TRCC Strategic Plan. Council members are encouraged to forward (via email) any ideas that they may have for the Strategic Plan to Ms. Sippel @ <a href="mailto:rsippel@dps.ohio.gov">rsippel@dps.ohio.gov</a> (copy Capt. Schmutz @ <a href="mailto:rschmutz@dps.ohio.gov">rschmutz@dps.ohio.gov</a>).</p> <p>Capt. Schmutz also announced that Dave Baker is retiring effective July 29, 2016 after 30 years of service with OSHP.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	Review and Approval of Meeting Minutes
DISCUSSION (Capt. Schmutz)	<p>The meeting minutes from March 15, 2016 were reviewed and approved without change.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>ACTION: Motion to approve the March 15, 2016 TRCC meeting minutes without change.</b> Lori Tyack – First. Keith Willoughby – Second. None – Abstained. None opposed. Motion approved.</p> </div>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPIC	New Business
DISCUSSION (All)	<p><u>Grant Funding Update – Captain Schmutz/Lori Genzen.</u> – Nothing new to report.</p> <p><u>Ohio Law Enforcement Information System (OLEIS) – Eram Kennedy.</u> During the March 2016 TRCC meeting, the Council approved an ongoing project for the purchase and distribution of in-car printers and mounts for outside law enforcement agencies that meet the minimum qualifications. Due to the end of State Fiscal Year 2016, the printers will be purchased at the beginning of SFY 17 (July 1, 2016).</p> <p>An announcement regarding the availability of printers was sent (via email) to 279 law enforcement agencies that are currently using some form of electronic crash submission or had expressed an interested in moving to electronic submissions. Seventy-five requests were received for approximately 600 printers. Unfortunately, a few agencies did not meet the minimum qualifications to receive the printers. Another email announcement will be sent after July 4, 2016, to all Ohio Law Enforcement Agencies. Nearly 1,800 printers will be purchased this round. Anticipate that interest will be high. The Ohio Traffic Safety Office, Ohio Law Enforcement liaisons will assist with distribution which will aid in increased delivery time.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

Administration (1-12) ~ Capt. Schmutz. Nothing new to report.

Traffic Safety (13) ~ Capt. Schmutz. Currently there are approximately 160 current Drug Recognition Experts (DREs) in Ohio. The goal is to have at least 200 by the end of the year. The National Highway Safety Administration (NHTSA) recently approved the purchase of tablets for the DREs to use to enter the information for the drug evaluation forms. This will replace their current hand-written reports. The information will be automatically uploaded into the database.

Quality Control (14-20) ~ Eram Kennedy. Currently, 60% of crashes are being submitted electronically. There are 186 agencies using the OLEIS program, 216 agencies using private vendor software, for a total of 402 agencies that are submitting their crash reports electronically. Electronic submissions increase accuracy and decrease the submission time. With the increase use of electronic citations, the hope is that it will prompt additional agencies to also submit electronically. The courts continue to push for electronic submissions.

A committee has been developed to review all Criminal Complaint forms. The committee last met on May 26, 2016. The purpose of the Committee is to review the various Criminal Complaint forms that are being used across Ohio and design one single form that can be used statewide. With the state moving towards all-electronic submissions, it is imperative that this project is completed. The meeting that was scheduled for June 28, 2016 was cancelled and is being rescheduled.

Roadway Data (21-22) ~ Michael McNeal:

LBRS update – nothing new to report, there are still only 80 counties complete.

In-Car Mapping Tool – Currently working with internal IT staff to develop a business scope and other matters prior to releasing to possible vendors. Meetings continue to be conducted. This project's purpose is to gather accurate crash location data. Currently there are 17 location fields that an officer must complete. This project will provide a mapping tool for officers to utilize, eliminating the need to complete each of the 17 location fields, instead the mapping tool will automatically fill in the location information, providing more accurate and timely data.

Driver and Vehicle Services (23-26) ~ Russ Rauch. Credit card payments are now accepted at the Deputy Registrars offices. The delay was due to the 2% fee that the vendor would be required to pay. However, the 2% fee may now be added to the payment which is paid directly by the customer.

Driver Simulators update – The RFP was approved and released. Three companies submitted bids. The bids were much higher than anticipated, but continue to move forward. The contract was awarded to Children's Hospital of Pennsylvania, Diagnostic Driving. They are working together to develop the simulators.

Citation Tracking (27-33) ~ Eram Kennedy. There are currently 57 courts that receive electronic submission and are pushing for the other agencies that have yet to do so. There are an additional 100 courts that are still receiving printed version of the citation data. Although they do not have the software to accept the citation electronically, they do accept a printed copy of the citation. This allows the officer to print a copy of the citation and send it directly to the court. The advantage is that OSHP still receives the crash data electronically.

EMS (34-38) ~ Capt. Schmutz. Sue Morris is no longer with EMS, has transferred to the Ohio Department of Health. Instead, Tim Erskine will begin attending for ODPS-EMS. Prior to her departure, Ms. Morris provided a brief update:

Trauma Acute Care Registry – Nothing new to report

EMS Incident Reporting System – Web registry is in production and receiving records. Completed two web-based trainings for direct-entry users. Third-party software vendors are currently testing against the system.

Trauma Rehabilitation Registry – The rehab registry testing in UAT (User Acceptance Testing site) has been completed. DI to create an xml for third-party software vendors. The transition date has been moved to August 1, 2016.

DISCUSSION  
(All)

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

**TOPIC**    **Old Business**

**DISCUSSION**  
(Capt. Schmutz)

Previous Action Items: (March 15, 2016 meeting)

- Forward the Crash Report review committee contact information to Ms. Kovacs: Has yet to be completed: *Eram Kennedy will forward ASAP.*
- Council bring project ideas forward regarding improving traffic safety and data collection. *Continuous*
- Review Charter Member List and forward changes to Sherry Harkness. *Continuous*

Round Robin:

Tracy Proud (ODPS – Homeland Security), provided information regarding the Law Enforcement State Homeland Security program grant which is used to fund outreach projects for the primary statewide fusion center. The EMTs needed for cruisers have been and can be funded under this grant through one of Ohio’s eight homeland security regions (contact information is provided in the attached summary). Ms. Proud will forward the information to Eram Kennedy to include in the emails being sent to the Ohio Law Enforcement agencies regarding the availability of in-car printers. The information is shared with local communities who in turn are asked to share with their local law enforcement agencies. Refer to the attached Ohio’s Law Enforcement State Homeland Security Program Grant Summary for details. (Attachment 1)

Chuck Stiteler (ODPS-CJS), shared information regarding recent legislation regarding three wheel vehicles. Three wheeled vehicles may be classified as “Class D”, with a motorcycle subclass of “Scooters”. The concern is how these vehicles will be classified on the crash reports as there is no classification for three-wheeled vehicles currently on the report. They would be tagged as a motorcycle but registered as “Class D”.

Capt. Schmutz also announced that Eram Kennedy is retiring in January 2017.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Forward the Crash Report review committee contact information to Ms. Kovacs.	Eram Kennedy	ASAP
Ohio’s Law Enforcement State Homeland Security Program Grant Summary forwarded to Eram Kennedy. And Eram Kennedy forward to all Ohio Law Enforcement Agencies.	Tracy Proud & Eram Kennedy	6/28/16

**TOPIC**    **Adjourn**

**DISCUSSION**  
(Capt. Schmutz)

**ACTION: Motion to adjourn.** Keith Willoughby– First. Russ Rauch – Second. None Abstained. None opposed. Motion approved.

The meeting adjourned at 10:44 a.m.

ACTION ITEMS	PERSON RESPONSIBLE
Forward the Crash Report review committee contact information to Ms. Kovacs.	Eram Kennedy
Ohio’s Law Enforcement State Homeland Security Program Grant Summary forwarded to Eram Kennedy. And Eram Kennedy forward to all Ohio Law Enforcement Agencies.	Tracy Proud & Eram Kennedy

**ATTACHMENTS**

Ohio’s Law Enforcement State Homeland Security Program Grant Summary (Attachment 1)

~ NOTE: All attachments are available upon request. ~

**NEXT MEETING**

**Tuesday, September 20, 2016 at 10:00am**  
**Ohio Department of Public Safety – Conference Room 1102**  
**1970 West Broad Street, Columbus, Ohio 43223**

<b>TRCC Action Items 2016</b>			
<b>Action Item:</b>	<b>Person Responsible</b>	<b>Date Assigned/</b>	<b>Date Completed</b>
<b>Current</b>			
Forward the Crash Report review committee contact information to Ms. Kovacs.	Eram Kennedy	3/15/16	
Ohio's Law Enforcement State Homeland Security Program Grant Summary forwarded to Eram Kennedy. And Eram Kennedy forward to all Ohio Law Enforcement Agencies.	Tracy Proud & Eram Kennedy	ASAP	
<b>Ongoing</b>			
Review Charter Member List and forward changes to Sherry Harkness.	All Council members	ongoing	
Council bring project ideas forward regarding improving traffic safety and data collection All	All Council members	ongoing	
<b>Completed</b>			
Survey be develop and emailed to agencies regarding OLEIS/e-citation printers.	Eram Kennedy	11/17/16	Presented to the Council 3/15/16
Detail list of the Crash Reconstruction items requested to be provided to Council for funding consideration.	Lt. Chris Kinn	11/17/16	Presented to the Council 3/15/16
2016 TRCC Technical Council meeting schedule emailed and posted to OSP website.	Sherry Harkness	3/15/16	Updated & Posted 3/16/16