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|  | **TRAFFIC RECORDS COORDINATING COMMITTEE****PROJECT PROPOSAL** |  |
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| The National Highway Traffic Safety Administration (NHTSA) provides funding for traffic records improvements through the Section 405c grant program. Members of the Ohio Traffic Records Coordinating Committee (TRCC), Ohio government agencies and regional planning bodies are encouraged to submit project proposals that help to advance the TRCC’s Strategic Plan and advancing its goals and objectives. Projects should align with one of the core traffic records system components and improve or enhance one or more of the six attribute areas as shown below. |
| **Core Traffic Records System Components** | **Attribute Areas** |
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| **CRASH****DRIVER****VEHICLE****ROADWAY****CITATION / ADJUDICATION****EMS / INJURY SURVEILLANCE****DATA USE AND INTEGRATION** | **Timeliness****Accuracy****Completeness****Uniformity****INTEGRATION****Accessibility** |
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| APPLICANT AGENCY      | AMOUNT REQUESTED      |
| PROJECT TITLE      |
| **TYPE OF PROJECT** (Select only one) |
| [ ]  Local [ ]  Regional [ ]  StatewideIf regional, please list the areas impacted:       |
| **POINT OF CONTACT** (Project Lead) |
| NAME      | TITLE      |
| ADDRESS      |
| PHONE #      | E-MAIL      |
| **CORE TRAFFIC RECORDS SYSTEM IMPACTED** (Select all that apply) |
| [ ]  Crash[ ]  Driver | [ ]  Vehicle[ ]  Roadway | [ ]  Citation / Adjudication[ ]  EMS / Injury Surveillance System | [ ]  Data Use and Integration |
| **DATA ATTRIBUTES TO BE ENHANCED OR IMPROVED** (Select all that apply) |
| [ ]  Timeliness[ ]  Accuracy | [ ]  Completeness[ ]  Uniformity | [ ]  Integration[ ]  Accessibility |
| **STATEMENT OF PROBLEM** |
| Provide details about the traffic safety problem that you want to address. Include supporting data if available.      |

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| **PROPOSED SOLUTION** |
| Explain how the Core Traffic Records System area(s) will be impacted and which data attributes will be enhanced or improved.      |
| **PERFORMANCE MEASURES** |
| Please list how you will measure performance. These performance measures may be amended if the project is approved by the committee.      |
| **PROJECT BUDGET** |
| Please list all expense items and attach relevant price quotes. Quotes should be valid for at least 6 months. In some cases, expense items may need to be placed for bid and different supplier could be selected.      |
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| **PROPOSAL CHECKLIST***Please ensure that all tasks have been completed before submitting.* |
| [ ]  | Have you completed all sections of the Project Proposal form? |
| [ ]  | Have you attached quotes (if applicable)? |
| [ ]  | Are the quotes valid for at least 6 months? |
| [ ]  | Have you submitted the Project Proposal and all supplemental documentation to the Chair or Co-Chair of the Traffic Records Committee at least two weeks before the next meeting? |
| **TRCC Use Only** |
| DATE OF MEETING      | [ ]  Approved [ ]  Denied [ ]  Approved with changes (List changes below) |
| LIST OF CHANGES (If applicable)      |